



Job Description: Project Manager/Survey CAD Technician

Holman Land Surveying, Inc. is seeking applicants for a Project Manager/Survey CAD Technician to be part of our team in Friday Harbor, Washington. This is primarily an office position but will assist in the field as necessary. Office duties will generally include but are not limited to:

- Records research;
- Land use permit processing;
- Preparing calculations for field crew;
- Calculations, creation, and design for various mapping projects;
- Processing and analyzing field data, including raw GPS and conventional data.

Guidance for both field and office assignments will be provided by a Licensed Professional Land Surveyor.

Knowledge, Skills, and Abilities:

- Knowledge of Land Surveying field procedures and processes.
- Familiarity with the operation and function of robotic total stations, data collectors, and GPS receivers.
- Excellent written and verbal communication skills.
- Must demonstrate strong organizational skills and attention to detail.

Required Qualifications:

- High school diploma or GED;
- 2+ years of progressively responsible survey office experience utilizing CAD software;
- Proficiency in CAD, Survey Field software, and Microsoft Office; and
- Valid Washington State Driver's License and excellent driving record.

Preferred Qualifications:

- Associate degree or higher in Land Surveying/Civil Engineering
- LSIT or LSIT candidate

Hourly wage: DOE

HLS is growing, and our services are in high demand across San Juan County. We take pride in providing our clients with professional and accurate services in a timely manner. Our core values are integrity and a strong work ethic. If you are interested in being part of our team, please send a cover letter and resume to: andy@holmansurveying.com

LAND SURVEYING · PERMITTING · PLANNING

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